



Learning  
through  
Landscapes

## Job Description

**Job Title:** Project Manager

**Location:** Home working based in Central England.

**Salary:** FTE £37000- £40000 (actual £30,000-£32,432)

**Hours:** 30 hours per week

**Contract:** Funded project contract ending September 2031

**Line Manager:** Chief Operating Officer

### About us:

Learning through Landscapes is the UK's leading school grounds charity, dedicated to enhancing outdoor learning and play for all. Our vision is a society where the benefits of regular time outdoors are valued and appreciated, and outdoor learning, play and connection with nature is recognised as a fundamental part of education, at every stage, for every child and young person.

We have unrivalled expertise based on three decades of experience, practical action and research. With offices in England and Scotland and staff based across the UK, our team and our accredited network of outdoor learning experts have the capacity to work nationally and internationally. Click [HERE](#) for more information.

### The project

Over the next 5 years, we will be working with local communities to transform their grounds into green, climate-resilient spaces using nature-based solutions. Each school and community will explore the climate impacts that they are experiencing, ensuring a place-based approach which responds to the risks and opportunities of their community. The transformed school grounds will serve as experiential learning environments for children with the ambition the grounds could be opened to the wider community outside of school hours as play spaces and climate shelters, so that more local people can access, experience, and learn from the impact of nature-based solutions. We will particularly focus on schools in urban and socioeconomically disadvantaged locations. The communities we work in will benefit from increased climate-, social-, and financial-resilience. Crucially, the project will help prepare our children for the future. Climate change is the defining challenge of our time, and it's up to us to help children and young people meet it head-on by replacing climate anxiety with knowledge, practical skills and constructive hope.

### What you'll be doing:

As Project Manager you will play a pivotal role in delivering one of LtL's most ambitious and exciting climate programmes. You will coordinate a national delivery team, manage staff and LtL accredited network, support evaluation, and ensure that the project achieves measurable impact for school grounds, children and teachers.

You will report to the COO and work closely with the wider management team, funders, partners and evaluation specialists to ensure the project's success.



## Key responsibilities

- Leading day-to-day management of project across the UK.
- Manage and create project plans, budgets, financial reports, risk registers and timelines, in line with funder requirements.
- Line management of a team of delivery staff and one administrator.
- Supporting and coordinating the application, selection and onboarding of schools across the UK.
- Support and coordinate the LtL accredited delivery network to ensure consistent, high-quality delivery.
- Producing high-quality written outputs, including reports, case studies, promotional content and project updates.
- Ensuring all delivery meets LtL's standards for safeguarding, health and safety, equality and inclusion.
- Working with LtL's Communications team to share project stories, impact and learning.

## Partnership and stakeholder management

- Act as the primary point of contact for our corporate funder, policy stakeholders and partners.
- Coordinate and support the project's Advisory Board, ensuring meaningful engagement and shared learning.
- Represent LtL and the project at national networks, conferences and events, promoting nature-based solutions in ground development as a way to help schools adapt to climate change.

## Monitoring, evaluation and future development

- Lead on the collection and collation of monitoring data and qualitative feedback from settings and practitioners.
- Work closely with external evaluators to ensure robust evidence and impact.
- Helping to ensure the programme aligns and complements existing relevant national strategies, frameworks and initiatives.
- Identify opportunities to share learning and expand climate training and development across LtL's wider portfolio.

## What you need:

### Essential skills and experience:

- Experience of managing large-scale, multi-site or multi-partner projects (ideally within education, environment or charity sectors).
- Experience of managing budgets of £1m+.
- Strong understanding of project planning, delivery and reporting processes.
- Experience of managing environmental infrastructure capital improvement projects.
- Experience of working with landscape architects.
- Excellent organisational skills and attention to detail.



- Ability to manage complex timelines and multiple priorities.
- Experience of monitoring and evaluation, including data collection and reporting.
- Excellent written and verbal communication skills, able to engage diverse audiences.
- Strong partnership and relationship-building skills.
- Commitment to the highest level of safeguarding and a clear DBS or PVG check.
- Ability to travel across the UK, including overnight stays, and work occasional evenings.
- A passion for the importance of Climate Education.
- Commitment to providing an inclusive environment for all.

#### **Desirable:**

- Knowledge of Climate Education and nature-based solutions for adaptation
- Experience of working with corporate partners
- Experience of staff or network management.
- Qualification in project management (e.g. Prince2, Agile, or similar).
- Enjoy working as a part of a close-knit team.
- Open-minded, self-motivated and proactive.

***If you don't have all the essential skills and experience but feel it could be the role for you, talk to us!***

#### **What we offer:**

- Flexible working, subject to operational needs.
- Holiday of 28 days + bank holidays + a "birthday gift" day
- Laptop, phone
- All mileage, travel & subsistence expenses.
- Berghaus & Helly Hansen uniform of waterproofs, fleece, hat and polo.
- Family & carer friendly policies.
- Annual training package including: LtL Professional Accreditation in Outdoor Learning and Play, LtL Climate School 180 Network Training package.
- Company sick pay
- Salary sacrifice pension scheme – 5% employer contribution
- A supportive and welcoming team of colleagues.

We're an equal opportunities employer. All suitable applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

We are happy to support with any reasonable adjustments that are needed within the recruitment process.

If you would like an informal chat about the role, please contact the HR Manager, Sarah Knott on 07557 028600 or email [sknott@ltl.org.uk](mailto:sknott@ltl.org.uk).



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## How to apply

Please send the following by email to [recruitment@ltl.org.uk](mailto:recruitment@ltl.org.uk)

- Your CV (maximum two pages)
- A covering letter (maximum two pages) explaining your interest in the role and how your skills and experience meet the criteria
- Please complete our [equal opportunities monitoring form here](#) to help us better understand our recruitment process

## The recruitment process:

This is a rolling recruitment process: applications will be reviewed as they are received and applicants may be called for a first round Teams Interview during the application window.

The deadline for applications is **9am on Monday 8<sup>th</sup> June**

**If you have not heard from us by 5pm on 12<sup>th</sup> June, you have not been shortlisted.**

Shortlisted candidates will be invited to interview at our Eastleigh office during **the week commencing 15<sup>th</sup> June**

Reasonable travel interview expenses will be paid.