



Job Description

Job Title: Project Manager

Location: Home working based in Central England.

Salary: FTE £37000- £40000 (actual £30,000-£32,432)

Hours: 30 hours per week

Contract: Funded project contract ending September 2031

Line Manager: Chief Operating Officer

About us:

Learning through Landscapes is the UK's leading school grounds charity, dedicated to enhancing outdoor learning and play for all. Our vision is a society where the benefits of regular time outdoors are valued and appreciated, and outdoor learning, play and connection with nature is recognised as a fundamental part of education, at every stage, for every child and young person.

We have unrivalled expertise based on three decades of experience, practical action and research. With offices in England and Scotland and staff based across the UK, our team and our accredited network of outdoor learning experts have the capacity to work nationally and internationally. Click [HERE](#) for more information.

The project

Over the next 5 years, we will be working with local communities to transform their grounds into green, climate-resilient spaces using nature-based solutions. Each school and community will explore the climate impacts that they are experiencing, ensuring a place-based approach which responds to the risks and opportunities of their community. The transformed school grounds will serve as experiential learning environments for children with the ambition the grounds could be opened to the wider community outside of school hours as play spaces and climate shelters, so that more local people can access, experience, and learn from the impact of nature-based solutions. We will particularly focus on schools in urban and socioeconomically disadvantaged locations. The communities we work in will benefit from increased climate-, social-, and financial-resilience. Crucially, the project will help prepare our children for the future. Climate change is the defining challenge of our time, and it's up to us to help children and young people meet it head-on by replacing climate anxiety with knowledge, practical skills and constructive hope.

What you'll be doing:

As Project Manager you will play a pivotal role in delivering one of Ltl's most ambitious and exciting climate programme. In the first year, your work will be extremely varied. The project will be in a test and learn phase, meaning that you will be doing some of the delivery to schools, working on climate audits and supporting some grant holders in understanding our process of change. During the second year, a six-month evaluation period of the first year will run concurrently with project delivery. You'll start to take a step back from being in schools and spend more of your time working on the year one evaluation and managing the project. By year three you will be coordinating a national



delivery team, managing staff and LtL accredited network, supporting evaluation, and ensuring that the project achieves measurable impact for school grounds, children and teachers.

You will report to the COO and work closely with the wider management team, funders, partners and evaluation specialists to ensure the project's success.

Key responsibilities

- Leading day-to-day management of project across the UK
- Manage and create project plans, budgets, financial reports, risk registers and timelines, in line with funder requirements.
- Line management of a team of delivery staff and 1 administrator.
- Supporting and coordinating the application, selection and onboarding of schools across the UK.
- Delivering training activities
- Support and coordinate the LtL accredited delivery network to ensure consistent, high-quality delivery.
- Producing high-quality written outputs, including reports, case studies, promotional content and project updates.
- Ensuring all delivery meets LtL's standards for safeguarding, health and safety, equality and inclusion.
- Working with LtL's Communications team to share project stories, impact and learning.

Partnership and stakeholder management

- Act as the primary point of contact for our corporate funder, policy stakeholders and Early Years sector partners.
- Coordinate and support the project's Advisory board, ensuring meaningful engagement and shared learning.
- Represent LtL and the project at national networks, conferences and events, promoting nature-based solutions in ground development as a way to help schools adapt to climate change

Monitoring, evaluation and future development

- Lead on the collection and collation of monitoring data and qualitative feedback from settings and practitioners.
- Work closely with external evaluators to ensure robust evidence and impact.
- Helping to ensure the programme aligns and complements existing relevant national strategies, frameworks and initiatives.
- Identify opportunities to share learning and expand climate training and development across LtL's wider portfolio.



What you need:

Essential skills and experience:

- Experience of managing large-scale, multi-site or multi-partner projects (ideally within education, environment or charity sectors).
- Experience of managing budgets of £1m+.
- Strong understanding of project planning, delivery and reporting processes.
- Experience of delivering climate/environmental education.
- Experience of managing capital improvement projects.
- Excellent organisational skills and attention to detail.
- Ability to manage complex timelines and multiple priorities.
- Experience of monitoring and evaluation, including data collection and reporting.
- Excellent written and verbal communication skills, able to engage diverse audiences.
- Strong partnership and relationship-building skills to a range of stakeholders
- Commitment to the highest level of safeguarding and a clear DBS or PVG check.
- Ability to travel across the UK, including overnight stays, and work occasional evenings.
- Commitment to providing an inclusive environment for all.

Desirable:

- Experience of working with landscape architects
- Knowledge of nature-based solutions for climate adaptation
- Experience of managing a dispersed team
- Qualification in project management (e.g. Prince2, Agile, or similar)
- Enjoy working as a part of a close-knit team
- Open-minded, self-motivated and proactive

If you don't have all the essential skills and experience but feel it could be the role for you, talk to us!

What we offer:

- Flexible working, subject to operational needs.
- Holiday of 28 days + bank holidays + a "birthday gift" day
- Laptop, phone
- All mileage, travel & subsistence expenses
- Berghaus & Helly Hansen uniform of waterproofs, fleece, hat and polo.
- Family & carer friendly policies
- Annual training package including: LtL Professional Accreditation in Outdoor Learning and Play, LtL Climate School 180 Network Training package
- Company sick pay



- Salary sacrifice pension scheme – 5% employer contribution
- Subsidised annual meal
- A supportive and welcoming team of colleagues

We're an equal opportunities employer. All suitable applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

We are happy to support with any reasonable adjustments that are needed within the recruitment process.

If you would like an informal chat about the role, please contact the HR Manager, Sarah Knott on 07557 028600 or email sknott@ltl.org.uk.

How to apply

Please send the following by email to recruitment@ltl.org.uk

- Your CV (maximum two pages)
- A covering letter (maximum two pages) explaining your interest in the role and how your skills and experience meet the criteria
- Please complete our [equal opportunities monitoring form here](#) to help us better understand our recruitment process

The recruitment process:

This is a rolling recruitment process: applications will be reviewed as they are received and applicants may be called for a first round Teams Interview during the application window.

The deadline for applications is **9am on Monday 8th June**

If you have not heard from us by 5pm on 12th June, you have not been shortlisted.

Shortlisted candidates will be invited to interview at our Eastleigh office during **the week commencing 15th June**

Reasonable travel interview expenses will be paid.