

Terms and Conditions

Learning through Landscapes public training courses

Learning through Landscapes endeavours to work ethically with our customers. Our training courses require significant preparation and investment in booking venues, staff time and equipment. Our booking terms reflect this.

Learning through Landscapes reserves the right to apply the following cancellation terms:

1. **More than 10 working days** before a course:
 - a. You can transfer the booking to another person
 - b. Transfer your booking to another course date or
 - c. Cancel and receive a full refund.
2. **Less than 10 working days** before a course:
 - a. You can transfer the booking to another person
 - b. Not transferable to another course date
 - c. No refund available.
3. All transfers or cancellations must be in writing, email will suffice; telephone cancellations alone cannot be accepted. Please email training@ltl.org.uk
4. Non-payment and/or non-attendance alone do not constitute a cancellation.
5. We reserve the right to cancel any event/course at any time without liability due to unforeseen circumstances; however, we will endeavour to offer you a suitable alternative date, credit note or full refund.

If you need to change a booking for any reason, please call and / or email training@ltl.org.uk to discuss this with us.